



Indira Gandhi National Open University
Regional Centre Jaipur

70/79-84, Patel Marg, Mansarovar, Jaipur-302020
T: 0141-2785730/2396427, F: 0141-2784043;
Email: rcjaipur@ignou.ac.in Website : rcjaipur.ignou.ac.in



Subject: Offer Letter for Admission to Bachelor of Education (B.Ed.) – January 2025 session -reg.

Dear Candidate,

Congratulations! We are happy to inform you that your name is on the **PROVISIONAL MERIT LIST** for admission to **Bachelor of Education (B.Ed.) – January 2025 session.**

1. **Please attend counselling as per date and time indicated in the email.**
2. **Fee link will be provided to you at the time of admission counselling (In case you are selected) on your registered email. You have to pay the fee Rs.55500/-, at the same time, towards your admission through that link by using your DEBIT/CREDIT CARD/NET BANKING**
3. **Candidates will be required to submit self-attested copies of the following certificates at the time of Counseling/Admission along with original copies of all the documents for verification during admission counseling:**
 - a) Bring photocopy of entrance application form submitted through the online portal
 - b) Original Admit Card/Hall Ticket for Entrance Test, duly signed by the Invigilator
 - c) One Passport size photograph
 - d) 10th Class or Matriculation or equivalent Mark sheet and Certificate
 - e) 10+2 Class Mark sheet and Certificate
 - f) Graduation Certificate and Mark sheet for all years.
 - g) Post Graduation Certificate and Mark sheet for all years.
 - h) DELED Certificate and Mark sheet for all years.
 - i) **If you are offered a seat under —Reserved Category— (SC/ST/OBC Non-Creamy Layer) as per the merit list, it is your responsibility to enclose all certificates including —Caste Certificate and prove that you are eligible for admission under this category. If relevant certificates are not submitted, your admission is liable for rejection (**Annexure-1 for SC/ST applicants**).**
 - j) **OBC (Non-Creamy Layer) Certificate along with Income Certificate for claiming OBC (Non-creamy Layer) Seat. The OBC (Non Creamy) certificate should not be more than three years old from the date of its issue till the last date of submission of the application form. The annual income should not exceed Rs.8.00 lakhs per annum and only the central list should be followed as per Central Govt.**
 - k) **Certificate of Physically Handicapped for claiming PH Category seat, with a minimum of 40% disability.**
 - l) **Certificate of Economically Weaker Sections along with Income Certificate for claiming EWS Category seat in the attached format as per Central Govt.**
 - m) **In case any change in the name (other than the one mentioned in his/her High School Certificate), then it is mandatory for the prospective learners to furnish legal evidence of having changed his/her name/surname while submitting the admission form, as given below:**
 - i. **Attested copy of the Notification in a daily newspaper notifying the change of name.**
 - ii. **An attested copy of the Affidavit filed before the 1st Class Magistrate specifying the change in the name.**
 - iii. **An attested copy of the Marriage Card/Marriage Certificate in case of women candidates for change in **Surname**.**
 - iv. **Attested copy of the Gazette Notification reflecting the change of name/surname.**

n) Bring filled-in option form for selection of Study Centres. Study Centre will be allotted to you as per your merit list. Study Centre once allotted will not be changed throughout the period of study.

Please note the following:

“This offer of admission is provisional and is based on the documents in respect of qualification and other eligibility criteria submitted by you along with the application form. If at a later stage, it is found that the document(s) submitted by you is / are false, your admission shall stand cancelled forthwith and no fee refund will be admissible in the event of such cancellation of admission.”

- a) The Fee Receipt-cum-confirmation letter will be sent to you after the admission is finalized.
- b) No interim queries will be entertained, please.

You are advised to be present in person at the IGNOU Regional Centre Jaipur office without fail. **Report to RC office before time of admission counselling mentioned in your Offer Letter.** Bring acceptance form and all enclosures (attested and original wherever applicable) in the order given in the letter. If you do not come, your offer of admission will stand cancelled and your seat will be offered to the next person on the merit list. No further communication will be entertained.

With best wishes,
Dr. Mamta Bhatia
Senior Regional Director

